



UNIVERSITY OF RICHMOND

Policy Manual

Policy #:	ACD-2002	Policy Title:	Academic Integrity Monitoring
Effective:	01/01/2018	Responsible Office:	Office of the Provost
Date Approved:	12/08/2017	Approval:	Board of Trustees
Replaces Policy Dated:	01/1/2016	Responsible University Official:	Executive Vice President & Provost

PURPOSE:

The purpose of this policy is to ensure regular and rigorous monitoring to support academic integrity, particularly with respect to the University’s student-athletes.

SCOPE:

This policy applies to all degree-seeking undergraduate students and credit-bearing undergraduate courses offered in Arts & Sciences, the Robins School of Business, and the Jepson School of Leadership Studies at the University of Richmond. All students, faculty, and staff at the University of Richmond are expected to comply with this policy.

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POLICY STATEMENT:

ACD-2002.1 – Definitions

Student Athletes

Student-athlete status is coded semester-by-semester. Student-athletes are counted as a student-athlete if they were coded as an active student-athlete in the semester in which the data were collected, unless stated otherwise.

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ACD-2002.2 – Policy

The Registrar will provide a report at least annually to the Provost and Director of Athletics, reviewing the academic integrity of the University’s programs, particularly with respect to student-athletes, and highlighting any areas of concern. The report will also be shared at least annually with: the Deans of the undergraduate schools, the Assistant Athletic Director for Compliance, the Assistant Athletic Director for Academics, the Faculty Athletics Representative (FAR), the Faculty Athletic Committee, and the relevant committee(s) of the Board of Trustees (which are at present the Student Development Committee and the Academic and Enrollment Management Committee, and which may be determined at the Board’s discretion without requiring revision to the policy). The Office of Internal Audit may also review the report at periodic intervals it deems appropriate.

Each individual or committee that reviews the report is responsible for sharing questions or concerns with the Director of Athletics and the Provost. The Provost is responsible for addressing any issues identified in the monitoring.

Exhibit 1 outlines the issues that will be reviewed as part of ongoing monitoring. The Registrar is responsible for preparing the reports and collaborating with the Director of Institutional Effectiveness to analyze the results. While the specific reports and timelines may be adjusted from time to time as appropriate, the purpose of the reporting is to monitor for integrity in the following areas:

- Patterns of student-athlete enrollment in a particular courses or majors
- Enrollments and grading of student athletes in independent studies
- Courses for which there is no assigned meeting room
- Irregularities in grade changes for student-athletes
- Unexplained patterns of student-athlete GPAs within majors.

ACD-2002.3 –Exhibit 1 – Areas to be monitored

<i>SEMESTER(S) INCLUDED</i>	<i>MONITORING DETAILS</i>	<i>REPORT NOTES</i>	<i>SUBGROUP S TO NOTE</i>	<i>HIGHLIGHTS & NOTES</i>
Current Semester	Courses without assigned Classroom (excluding Independent Studies, Internships & Research)			
Current Semester plus 10 previous semesters	Courses with student count & percentage: all students, athletes & non-athletes	Athletes include those coded active that semester	Note Independent Studies & courses with no assigned room	Highlight courses where enrollment > 10 with >50% athletes

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Current Semester	Grade Distribution by Instructor/Dept. with student count & percentage: all students, athletes & non-athletes	Athletes include those coded active this semester	Note Independent Studies & Courses with no assigned room	Highlight where number >10 with >50% athletes
Year Graduates (Previous August, December and May) plus five previous years	Duplicate Major with student count & percentage: all graduates, athletes & non-athletes	Athletes include those coded active at time of graduation		Highlight where number >10 with >50% athletes
Year Graduates (Previous August, December and May) plus five previous years	GPA of Students within each duplicate major: all graduates, athletes & non-athletes	Athletes include those coded active at time of graduation		Highlight statistically significant differences
10 Previous Semesters	Grade Changes by Instructor/Dept. with student count: all students, athletes & non-athletes	Athletes include those coded active the semester course was taken		

ACD-2002.4 – Applicable Regulations & Accreditation Standards

NCAA Manual: 14.02.1 Academic Misconduct -- Post-Enrollment.

RELATED POLICIES:

POLICY BACKGROUND:

This replaces the policy dated January 2016. Prior to recommendation to the Board of Trustees in 2017, this policy was reviewed by the following:

Interim Director of Athletics
 Executive Vice President and Provost
 Deans of A&S, RSB, & Jepson
 Executive Vice President and COO
 University Registrar
 Asst. Director of Athletics for Academics
 Asst. Director of Athletics for Compliance
 Faculty Athletic Representative
 Faculty Athletic Committee

POLICY CONTACTS:

Executive Vice President and Provost

University Registrar