



UNIVERSITY OF RICHMOND

Policy Manual

Policy #:	STU-2001	Policy Title:	Health and Immunization Record Policy
Effective:	07/01/2019	Responsible Office:	Student Health Center
Date Approved:	06/25/2019	Approval:	Executive Vice President & Provost
Replaces Policy Dated:	06/01/2018	Responsible University Official:	Associate VP for Health and Well-being

PURPOSE:

The purpose of this policy is to articulate a formal policy regarding health entrance requirements to ensure the necessary information is obtained in a timely manner to protect the public health of the UR community. This policy is consistent with the Virginia law on required immunizations that is applicable to public institutions of higher education.

SCOPE:

This policy applies to all degree-seeking undergraduate students in Arts & Sciences, Robins School of Business and the Jepson School of Leadership Studies. It also applies to full-time undergraduate and graduate students new to the University of Richmond, regardless of whether they are degree-seeking. Non degree-seeking students who enroll full-time in a summer semester and do not enroll in any subsequent semester are exempted from these requirements.

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POLICY STATEMENT:

STU-2001 – Health and Immunization Record Policy

STU-2001.1 Policy Statement

Full-time undergraduate and graduate students new to the University of Richmond and all degree-seeking undergraduate students in Arts & Sciences, the Robins School of Business, and the Jepson School of Leadership Studies, must complete a University-approved Tuberculosis Risk Assessment form and Immunization questionnaire that includes documented evidence, provided by a licensed health professional or health facility, of the diseases for which the student has been immunized, the numbers of doses given, the date on which the immunization was administered and any additional immunizations. Students may be exempted from obtaining required immunizations if they object to the immunizations on religious grounds or if they have a medical exemption.

STU-2001.2 Process

The required documentation must be submitted by July 15 for fall admission and January 15 for spring admission for review by the Student Health Center staff. Any student with insufficient records will be contacted via a secure message in their Patient Portal with specific instructions for satisfactorily completing the process.

Any student with incomplete records after three weeks of classes will have a hold applied to their Student Account to block registration for next semester classes. The hold will remain in place until all record requirements are met.

STU-2001.3 Applicable Regulations & Accreditation Standards

Code of Virginia

Title 23.1. Institutions of Higher Education; Other Educational and Cultural Institutions Chapter 8. Health and Campus Safety

§ 23.1-800. Health histories and immunizations required; exemptions.

POLICY BACKGROUND:

The current policy replaces the original policy dated 06/01/2018

The 2019 revisions were reviewed by President's Cabinet prior to approval.

Prior to approval, the original policy was reviewed by President's Cabinet and the Deans of the five schools.

Non-substantive change to policy regarding documentation deadlines made on 2/13/2020; 11/2/2022

POLICY CONTACTS:

Associate Vice President for Health and Well-being
University Medical Director